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Kativik Ilisarniliriniq

SCHOOL REIMBURSEMENT FORM

One form per child

Have existing file with KI YES NO

SCHOOL SUPPLIES SCHOOL FEES SCHOOL UNIFORM FEES METRO/BUS

Reimbursement for:

School Address/Phone Number	
Grade Level	
Student's Name	
Student's Community	
Student's Date of Birth	
Student's Beneficiary Number	
Parent's / Guardian's Name	

If you are the foster parent, all documentation must be included, including a Judge's signature

Parent's S.I.N.
FOR FINANCIAL DEPARTMENT

Is there a change of address	YES NO	
Parent's New Address	ENTER NEW ADDRESS HERE	
Parent's Phone Number	Home:	Work:
E-Mail Address		

School Supplies	Primary Limit Per Year \$225.00 Secondary Limit Per Year \$300.00	No Refunds for: Computers or Tablet, Software
School Fees	Maximum of \$435.00 PER YEAR	No Refunds for: Field Trip Activities, Donation Fees, Voluntary Contributions, School Daycare Services (Fees related to supervision and daycare before school, after school), Art or Sport-études Programs, Private Schools
School Uniforms FEES	Maximum of \$225.00 PER YEAR	No Refunds for: Outdoor Shoes
Metro/Bus	Maximum of \$58.00 per month	Must Provide Receipt

NOTE: A PROOF OF PAYMENT FOR SCHOOL FEES and SCHOOL UNIFORM FEES MUST BE INCLUDED FROM THE SCHOOL BOARD. Please send all necessary Receipts and Forms to school.operations@kativik.qc.ca with clear screenshots or by Mail

CHECKLIST

	STUDENT BENEFICIARY NUMBER
	SCHOOL SUPPLY LIST FROM THE SCHOOL BOARD (MANDATORY)
	SCHOOL UNIFORM LIST FROM THE SCHOOL BOARD (MANDATORY)
	PROOF OF PAYMENT FROM THE SCHOOL BOARD FOR SCHOOL FEES AND FOR SCHOOL UNIFORM FEES (MANDATORY)
	METRO/BUS RECEIPT (MANDATORY)

PAYMENT METHOD PREFERRED: CHEQUE THROUGH CANADA POST AUTOMATIC DEPOSIT

ALREADY HAVE BANKING INFORMATION WITH KI YES NO

IF NO, PLEASE FILL OUT THE DIRECT DEPOSIT FORM AND INCLUDE A VOID CHEQUE OR PROVIDE BANKING INFORMATION TO RECEIVE DIRECT DEPOSIT

PARENT'S SIGNATURE:	DATE:
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KATIVIK ILISARNILIRINIQ

SCHOOL OPERATIONS
CP 150
KUUJJUAQ, QUEBEC
J0M 1C0

school.operations@kativik.qc.ca

Kativik Ilisarniliriniq

Reimbursements for School Fees, Supplies, Uniforms and Transportation

How to request a reimbursement?

You must complete a Reimbursement form and submit it by email, along with copies of your invoices and supporting documentation, and or receipts (dates must be visible on receipts.)

Email: school.operations@kativik.qc.ca

What is reimbursed?

Upon submission of receipts and proof of your child's public-school enrollment, you will receive a full reimbursement for:

- School uniforms (a reference to the school dress code guidelines must be provided)
- Public school fees (Maximum \$435.00 per school year), including material for regular option classes such as art, photography, etc. (general fees can only be claimed with supporting documentation)
- School bus transport and public transport expenses.
- Fees for summer courses.
- The reimbursement of public-school supplies is subject to a maximum applicable amount (pens, tissues, backpacks, USB keys, lunchboxes, Ziploc bags, etc.)

School Supplies - \$225 at the kindergarten and primary levels (per school year)
\$300 at the secondary levels (per school year)

Transportation – metro/bus pass - \$58.00 per month

Uniforms - \$225.00 per year

What is not reimbursed?

We do not reimburse the following:

- Electronics such as computers and software.
- Fees related to field trip activities, donation fees (mandatory or not), and Art or Sport-études programs.
- Fees and expenses incurred if your child is attending a private school.
- Fees for school daycare services (fees related to supervision and care before school, after school, and during lunchtime, also, we do not cover lunch fees.)

June 30th 2025, no reimbursements after this date.

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